Welcome to Barnard College! The following Information packet will detail the items you will need to complete your enrollment process as an incoming Barnard student. Many items will require either your Barnard Account or Columbia UNI. Please refer to the checklist below and keep it in a visible place so you don’t forget any items!

**First-Year and Transfer Residence Hall Check-In**

- **First-Year Students:** Sunday, August 27th
- **Transfer/Visiting Students:** Sunday, August 27th

*Please check below to see residential check-in and orientation programs for special first-year populations*

All incoming students will be emailed in August with housing assignments, check-in times and other important arrival information.

**Access Barnard Residence Hall Check-in & Orientation**

Access Barnard serves as the hub of college efforts to enhance the academic experiences, and promote the inclusion and excellence of first-generation, low-income, and international students in their transition to and persistence through the Barnard experience. Located in Milbank Hall at the north end of campus, Access Barnard is home to FLI Initiatives (FLI), International Student Services (ISS), and Opportunity Programs (OP).

The **Access Barnard Summer Residential Pre-Orientation program** (Mon, Aug 8th - Sat, Aug 26th) is designed to support **Opportunity Program Scholars (HEOP and CSTEP), First-Gen, Low Income, and International students** as they begin their transition to college. All HEOP and CSTEP students are **required** to attend and expected to stay for the full duration of the program. For more information, please see the Access Barnard Pre-Orientation section.

- **HEOP/CSTEP Scholars:** Monday, August 7th
- **International F-1 & First Gen/Low Income Students (FLI):** Monday, August 21st

**New Student Orientation Program (NSOP)**

**NSOP Dates:** Sunday, August 27th to Sunday, September 3rd

The **New Student Orientation Program (NSOP)** takes place from **Sunday, August 27th to Sunday, September 3rd** and will introduce new students to life at Barnard, Columbia University, and New York City. NSOP includes both required and optional programming. **All students are expected to attend the program for its full duration.** If you have any questions, reach out to your Class Dean or orientation@barnard.edu.

The official schedule will be released in August. Be on the lookout for NSOP related information starting in July via your Barnard email address.

**Contact Info:**
Student Experience and Engagement
P: 212-854-2096
orientation@barnard.edu
Submit Housing Application

First Year Student Application Deadline: Monday, June 5th
Transfer & Visiting Student Application Deadline: Monday, June 12th

Housing Application (must activate your Barnard email & Columbia UNI first to login)
Information for New Enrolling Students (and answers to Frequently Asked Questions)
Off-Campus Housing Resources

Residential Life & Housing provides programming and support for students who live in campus housing. Living in campus housing is not required, but students are encouraged to apply for at least their first year at the College in order to acclimate themselves to campus and New York City.

*Please note: While the College makes every effort to provide housing to as many applicants as possible, space in campus housing is limited and we cannot guarantee housing for Transfer & Visiting students for their first or following years at the College (more information).

Students who may need a housing accommodation for a disability or medical condition will need to register with the Center for Accessibility Resources & Disability Services (CARDS) and submit the Housing Accommodation Request Form and supporting medical documentation (see the "Register with CARDS" section for more info).

PLEASE NOTE (VERY IMPORTANT): Students will not be provided a room assignment, be permitted to check in to the residence halls, nor start Orientation, unless they have submitted the required health forms to the Public Health Response Team (see the “Submit Required Health Forms” section for more info).

Contact Info:
Residential Life & Housing
P: 212-854-5561
housing@barnard.edu
Barnard.edu/reslife

Submit Bursar Forms

Bursar Forms Deadline: Monday, June 19th

The Office of the Bursar is responsible for billing and collection of students' tuition and loan accounts. You must submit the following forms if applicable.

1) Financial Responsibility Agreement Form – Required of all enrolling students.

2) IRS form W-9S - SSN verification is required for *ALL* U.S. and Permanent Resident students with a social security number regardless of whether you are applying for financial aid. International Students and U.S. students without a U.S. social security number do NOT need to complete this form. Please note: We are requesting the STUDENT's social security number.

3) Title IV Authorization (Student) – Students receiving federal aid must authorize the College to apply any federal aid to all charges incurred while in attendance.

4) Title IV Authorization (Parents) - Parents must complete and upload the authorization through the Bursar Submission Portal if the parent has applied for a Federal Direct PLUS Loan.

5) Direct Deposit - Students who anticipate a refund from the College are encouraged to complete a direct deposit form. The information will remain on file until the student advises otherwise.

Contact Info:
Office of the Bursar
P: 212-854-2026 (telephone: 10 am to 4 pm, Monday through Friday)
F: 212-280-8941
bursar@barnard.edu
Register with the Center for Accessibility Resources & Disability Services

Housing Accommodation Request Deadline: Thursday, June 1st

The Center for Accessibility Resources & Disability Services (CARDS) serves students with permanent and temporary disabilities (examples of various disability types include visual, mobility, hearing, chronic medical conditions, learning, ADD/ADHD, psychological and cognitive conditions). CARDS works to support students with disabilities and ensure that reasonable accommodations are made to provide programmatic and physical access. We encourage all students with visible or invisible disabilities to self-identify and register with our office.

To receive accommodations, all students with permanent or temporary disabilities who wish to register for services are required to have appropriate disability-related documentation and have a meeting with a CARDS coordinator (virtual appointments are available). Accommodations are not retroactive, so it's best to be in touch with CARDS as soon as possible to set up accommodations for the beginning of your first semester at Barnard. Please also visit our website to view additional information about CARDS and our services.

For disability-related housing requests, please review our process on our website: https://barnard.edu/disabilityservices/housing-accommodations. Housing Accommodation requests require submission of our First Year Housing Accommodation Request Form and appropriate supporting documentation.

Contact Info:
Center for Accessibility Resources & Disability Services
PH: (212) 854-4634 (voice/ TTY)
cards@barnard.edu
barnard.edu/disabilityservices

Complete Adviser Questionnaire (First-Years Only)

Advisor Questionnaire Deadline: Wednesday, June 15

The Deans Office for Advising and Support invites first-year students to complete the Adviser Questionnaire about academic and other interests that will help us match you with an academic adviser. Based on the information you provide in your Adviser Questionnaire, you will be assigned an academic adviser, a member of the Barnard faculty or administration who will meet with you regularly during your first two years of college, to help you think through your academic interests, plans, goals, and course selections.

You will receive a unique link to your Adviser Questionnaire via your gBear email address around June 1.

Contact Info:
Deans Office for Advising and Support
P 212-854-2024
F: 212-854–9470
First-year@barnard.edu
barnardfirstyear.blogspot.com
The Public Health Response Team is an essential component of ensuring the safest and healthiest Barnard College community and campus experience. By monitoring campus, city, and state spread of health trends, we are able to respond quickly providing guidance, education, and support to individuals and communities affected. Part of our strategic plan is overseeing new student immunizations.

**IMMUNIZATIONS**

You’ll want to make an appointment with your medical provider as soon as possible to help you complete this requirement, as your form will need to be signed and stamped by a licensed physician, physician assistant, or nurse practitioner to whom you are not related.

Print and complete the following:

**Health & Vaccine Forms Required for Incoming Students**

- Immunization Form ([PDF](#)): Proof of immunization to Measles-Mumps-Rubella (MMR)

- Meningococcal Meningitis Vaccination Response Form ([PDF](#)): All students are required to complete and select whether or not they have been vaccinated, will become vaccinated or are declining vaccination and that they understand the risks of not being vaccinated.

- Tuberculosis Screening Form ([PDF](#))*: Required for all students.

- *Tuberculosis Testing Form ([PDF](#)): - Only required for students who screen positive may need a test for Tuberculosis and/or a chest x-ray (read the Tuberculosis Risk Form carefully to see what you need).

**DUE DATE**

**By Friday, June 30th**, submit all forms. Incomplete, incorrect, or late submissions will result in housing or registration delays and/or housing cancellations.

**HOW TO UPLOAD**

You’ll be able to submit these forms in Open Communicator in mid-May.

**GETTING IN TOUCH**

Please note that should we have any questions regarding your submission, we will email you at your Barnard College email address. It is very important to check your inbox regularly throughout the summer. If you have any questions or concerns, please contact us at phrt@barnard.edu or see our website: [https://alert.barnard.edu/](https://alert.barnard.edu/).
Access Barnard Peer Mentoring Program

Peer Mentoring Program Registration Deadline: Friday, July 14th

Access Barnard invites you to apply to our Peer Mentoring Program, a college-wide group peer mentoring program where first-years and first-semester transfers are matched with experienced junior mentors that serve as a resource and support you as you transition to the Barnard community. Mentoring groups consist of one junior mentor and up to three mentees all sharing similar interests and/or identities (i.e. first-gen with first-gen, econ major with econ major, etc.). Please note: If you would like to be considered for our inaugural First-Year Access Barnard (FAB) cohort, you must also sign-up as a mentee in the Peer Mentoring Program.

Program Goals:

- Provide incoming students with an immediate connection to students at Barnard
- Promote help-seeking behavior including reaching out to advisors, speaking to professors, connecting with resources, etc.
- Share both on- and off-campus resources
- Build community and nurture positive relationships between mentors, mentees, Access Barnard, and other campus partners

To Be a Mentee you must:

- Be enrolled as a full-time Barnard student (min 12 credits)
- Be a first-year or first-semester transfer student, regardless if you identify as one of the AB populations
- Attend a mentee training and consistent mentor meetings
- Be willing to commit to 1-2 hours of mentoring a week
- Be open to discussing career goals and experiences for the purpose of shared learning and career enhancement
- Be available for monthly academic & social mentoring workshops

To request a peer mentor and participate in the Access Barnard Peer Mentoring Program as a mentee, please complete the application: https://forms.gle/e7TqYv1k5FNtbdRF9.

Please contact mentoring@barnard.edu if you have any questions.
First-Year Students Registration Information

First-Years Course Registration: July 17-21

First-year students will begin the process of course selection for the fall semester beginning in July. During registration week, you will register for courses required for first year students, as well as 1-2 other Barnard courses at the 1000 or 2000 level. While you can create a draft plan for any other courses you may be interested in during the July registration period, any remaining credits will be added during the add/drop (shopping) period in September.

You will sign up and be pre-registered for:

1. **First-Year Writing or First-Year Seminar** - Both are required of all first-year students. Students will take one in fall and the other in spring.
2. **Physical Education** - Also required of all first-year students. Students will take their PE course in fall or spring (or you may fulfill this requirement with Dance or a varsity sport).
3. **Approximately 2 additional introductory Barnard courses** of your choosing, based on your interests and Barnard requirements.

The Deans’ Office will hold group advising sessions over Zoom during June if you have any registration questions in advance of the July registration period. You will register for approximately 9 credits during July, and you will note your plans to take, but will not fully register, for any other courses up to or over the 12 credit minimum until the add/drop (shopping period) in September. You will then have the opportunity to adjust your final course selections in consultation with your assigned Orientation adviser when you arrive on campus.

To sign up for classes during this time period, log into your myBarnard portal and follow the directions for new students who wish to sign up for classes. For information on course selection, please see the Guide to Your First Year at Barnard College 2023-2024. This publication will be mailed to all incoming first-years around June 15. Also, for more detailed instructions and ongoing advice, see the [First-Year Blog](https://barnardfirstyear.blogspot.com).

Transfer/Visiting Students Registration Information

Course Registration: July 31 - August 3

In preparation for course registration, enrolling transfers will receive *The Transfer Guide*, which will contain helpful information for your first semester at Barnard in June. You should also view the [course catalogue](https://www.barnard.edu/academic-affairs/courses), [departmental websites](https://www.barnard.edu/academic-affairs/departments) and Columbia University [Directory of Classes](https://directory.columbia.edu/) for course descriptions for the Fall semester. The Dean for Transfer Advising will be reaching out to all enrolling transfer and visiting students by email with information about advising appointment sessions that will take place in June.

Contact Info:

Deans Office of Advising and Support
P 212-854-2024

First-Year Students:
first-year@barnard.edu
[Barnardfirstyear.blogspot.com](https://barnardfirstyear.blogspot.com)

Transfer/Visiting Students:
Mary Laurita, PhD
Associate Dean for Transfer Students
mlaurita@barnard.edu
Complete Online Directory/Emergency Forms

Directory/Emergency Forms Deadline: Friday, July 15

Indicate whether or not you wish to be listed in online directories and the individual you wish us to contact in case of an emergency.

Please complete the Directory Information Form and the Emergency Contact Form.

Contact Info:
Office of the Registrar
212-854-2011
registrar@barnard.edu

Submit Final Transcripts

Final Transcripts Deadline: Friday, July 15

First-year students must submit an official final high school transcript with full graduation date to the Admissions Office. This must be sent by your guidance counselor to admissions@barnard.edu or by mail.

Transfer students must provide an official final college transcript (including final grades from the most recent term) with course descriptions to the Registrar’s Office. This can be emailed to registrar@barnard.edu. Final transfer credit evaluations will then be completed by the Registrar.

Please contact us if you have questions.

Submit Photo ID

Photo Deadline: Friday, July 28th

Students are required to upload a Photo in advance for their Barnard Student ID Card. Students will receive their Student ID when they move into campus housing or during NSOP if they will be a non-residential off-campus student.

Photo Requirements
Upload Photo Form (requires logging in with your Columbia UNI)

Contact Info:
Columbia University ID Office
212-854-7225
idcard@columbia.edu
Submit Tuition Payment

Tuition Payment Deadline:  
Tuesday, August 1st

Students may view their accounts through the Bursar Student Account Center starting July 3rd. Students may invite others (i.e., parents/guardians) involved in the payment process to view their Bursar accounts once they have established their login. Once authorized, the invited persons will receive an email invitation with their account access information.

Payments may be made online through:

- **Bursar Student Account Center** – ACH transfers from a U.S. bank account or domestic debit/credit cards.
- **Flywire** – International bank transfers and foreign debit/credit cards.
- **Convera** – International or domestic wire transfers

If you prefer not to pay charges in full by the semester payment deadlines (August 1st for the fall semester and December 2nd for the spring semester), consider using the Nelnet Payment Plan (domestic plan) or Flywire Monthly Plan (international plans). Families may enroll to make five monthly payments beginning July 1st for the fall semester and December 1st for the spring term rather than the traditional lump-sum payment. Payment plans are not automatically adjusted to reflect new charges/credits on student accounts and require modification by the plan owner. Families are *not* automatically enrolled in the monthly plan from the Fall semester into the Spring term.

**PLEASE NOTE:** There is **NO** grace period, and late fees will accrue immediately after the deadline. **Registration for classes and move-in to residence halls will not be permitted until all balances due to the College have been cleared.**

Visit the Bursar website for more information on billing and payment instructions.

Contact Info:
Office of the Bursar
P: 212-854-2026 (10 am to 4 pm, Monday through Friday)
F: 212-280-8941
bursar@barnard.edu

Complete Financial Aid Forms

The Office of Financial Aid encourages you to contact us to discuss any and all questions you may have regarding the financing of your education at Barnard.

The Financial Aid Office will send additional instructions and financing options in the coming weeks. Please continue to monitor your Enrolling Student Portal and Financial Aid Checklist in case additional documents are needed to finalize your financial aid.

Contact Info:
Office of Financial Aid
P: 212-854-2154
F: 212-280-8794
finaid@barnard.edu
Learn about Barnard Health Insurance

Barnard Health Insurance Deadline: Friday, August 25th

All registered students are required to have health insurance, either through a personal/family policy or through Aetna Student Health, while enrolled at Barnard.

All Barnard students are automatically enrolled in the Aetna Student Health Insurance plan at the start of each academic year. If you have personal health insurance and would like to opt out of the Aetna Student Health Insurance plan you must do so by August 25th via an online waiver application through the University Health Plan website.

The Barnard Primary Care Health Services Insurance website will connect you to the online waiver application, the Aetna Student Health website, frequently asked questions about student health insurance, an insurance comparison chart, and further information about student health insurance. The waiver will be available starting on June 13th through August 25th.

All students, regardless of if they have personal/family insurance or Aetna Student Health insurance, can access the services at the Primary Care Health Service, Furman Counseling Center, Alcohol & Substance Awareness Program, Office of Disability Services, the Wellness Spot Health Promotion & Education Center, and the Rape Crisis/Anti-Violence Support Center. These services are covered under the Barnard tuition and there is no per-visit fee or co-pay.

The only exception is for discount medication, vaccines and medical supplies at the Primary Care Health Service which must be paid for at the time of the visit via credit card or check (the PCHS does not directly bill insurance). Health insurance is only activated when laboratory tests are ordered and/or when a student is referred off-campus to a health care or mental health specialist or facility.

Contact Info:
Elliot Wasserman, Director of Operations
Primary Care Health Service
212-854-8305
212-854-8122 (fax)
ewasserman@barnard.edu
The Access Barnard Summer Pre-Orientation program is made up of multiple components designed to better support Opportunity Program Scholars (CSTEP and HEOP), First-generation/Low-Income (FLI), and International students (F-1 visa holders) as they begin their transition to college life at Barnard. The program is a chance for participating students to get an academic and social edge, while quickly becoming familiar with campus resources and the Barnard community. The program also encourages students to form lasting bonds of friendship and a strong peer support network through social and cultural activities. Students who have participated in the program report that it has made a difference in their life at Barnard.

**Objectives:**

- Welcome new students to Barnard College and the Access Barnard community
- Establish connections both within the incoming class and with upper-year peers
- Make incoming students aware of the resources available to them, including but not limited to,
  1. academic resources
  2. opportunities for student involvement
  3. opportunities to establish a relationship with faculty, staff, and alumnae
- Empower incoming Access Barnard students to make responsible and informed decisions as a Barnard community member
- Foster pride, belonging, and enthusiasm in the Access Barnard community

For the express purpose of this program, international students are exclusively defined as students on F-1 visas. First Generation/Low-Income (FLI) students are students who are the first in their families to attend college (where neither of your parents/legal guardians in your household completed their bachelor's degree at the time of your Barnard enrollment; or neither of your parents/legal guardians in your household completed their bachelor's degree in the United States) and/or who come from low-income households (income and the opportunities to which it provides access varies significantly by geography, cost of living, and family size. Therefore, there is no set definition of low-income — you are welcome to identify as you feel most comfortable).

All CSTEP, HEOP, and International F-1 students are **required** to attend, fully participate, and be present for the full duration of their designated program components. First-generation and/or low-income (FLI) students are invited to participate on a voluntary, opt-in basis. The program consists of long days (generally 8am-8:30pm), and is an intentionally robust schedule in order to take full advantage of the short time we have together. We are therefore seeking students who are prepared to be fully engaged and enthusiastic about this opportunity to get a leg up on all things Barnard prior to NSOP. The Pre-Orientation Program is not an opportunity for early move-in; please do not take away the spot of someone else if that is your main incentive. FLI spots will be filled on a first-sign up, first-confirmed basis. We have capacity for a total of 250 program participants, and students will receive an official confirmation from Access Barnard in June regarding their participation. It is imperative that you check your email! Please see below for corresponding dates and details by population area.

Should you have specific questions regarding Opportunity Programs (CSTEP & HEOP) or FLI Initiatives, please first refer to our **Summer FAQ**! If you do not find an answer there, then reach out to accessbarnard@barnard.edu. If you have specific questions regarding International Student Services, please reach out to iss@barnard.edu.
Access Barnard Summer Pre-Orientation Program Dates & Registration

Registration Deadline: May 31st

OP Academic Program (mandatory for all incoming CSTEP & HEOP students):
August 7-21, 2023

- OP Move-In takes place on Monday, Aug 7, 2023 from 9:00am-12:00pm, with the program kick-off for students and parent orientation simultaneously starting at 2:00pm
- OP Parent Orientation (optional) will be a one hour session from 2:00-3:00pm on Aug 7
- OP Academic Program Courses run from Tuesday, Aug 8 - Monday, Aug 21

Navigating Barnard Week (mandatory for OP & International F-1 students; voluntary opt-in for FLI students):
August 21-26, 2023

- Navigating Barnard Week Move-In (FLI & International F-1 students) takes place on Monday, Aug 21, 2023 from 10:00am-4:00pm, with the program kick-off for students and parent orientation simultaneously starting at 4:00pm
- FLI & International F-1 student programming on Aug 21 will run from 4:00-7:00pm, with an optional Community Building from 7:00-8:00pm
- FLI & International F-1 Parent Orientation (optional) will be two hours, from 4:00-6:00pm on Aug 21

Please note: student attendance will be taken at all Pre-Orientation sessions and workshops.

Participating students are required to complete the following:

3. Pre-Orientation Participant Agreement
4. Media Release Form

After completing both the Participant Agreement and the Media Release Waiver, please upload them here: https://bit.ly/3I193fN

Optional: Confirmed participants in the program will also be eligible to apply as a candidate for our inaugural First-Year Access Barnard (FAB) cohort, a pilot program for 30 first-years, who will receive additional high-touch advising and engagement throughout their first-year at Barnard. Further details on the FAB Program and how to apply will be included in your Pre-O confirmation email.

If you have any questions, please first refer to our Summer 2023 FAQ!
Access Barnard Summer Transition Series

Our Summer Transition Series (STS) aims to help each incoming class of new Access Barnard (AB) students:

- **INTERACT:** Meet key members of the AB and Barnard community, building awareness of student resources and opportunities

- **COMMUNICATE:** Talk directly with subject area “experts” and peers regarding relevant new student topics

- **CONNECT:** Access all sessions conveniently online - it’s as easy as checking email or social media!

The overarching goal is for each new Access Barnard student to feel comfortable and familiar with the AB community on the first day they step foot on campus. Access Barnard hopes to provide an increased amount of digestible information and resources to future incoming classes in order to better arm them with knowledge throughout the summer months, from onboarding information and critical pre-arrival details, to setting extremely clear expectations and framing perspectives.

This series is developed around the principles of creating additional programming support during the months of June-August, providing accurate information on summer “action based” transition and onboarding items, establishing an electronic medium to: facilitate and further encourage student interaction, provide early exposure to concepts and information that new students may otherwise be unaware of, and enhance outreach efforts to Access Barnard’s diverse global community. The platform for communication takes multiple forms, but is mainly delivered through email, digital publications, Zoom and Instagram. We will provide real-time opportunities for the incoming class to interact, along with options for asynchronous viewing of content.

Each touch point for contact is designed to give students an opportunity to communicate with well-informed individuals regarding specific topic areas throughout the summer. Details for participating in the live events will be sent to all students via email and social media promotion at least 48 hours prior to their start. If students are unable to participate during the scheduled times, they will later be able to find links to the recordings of all sessions and resources on our webpages.

Additional details will be sent out to students on STS ’23 via email, inclusive of the full calendar of offerings.

If you have any questions, please reach out to accessbarnard@barnard.edu
Access Barnard Newsletter

STUDENTS: Regardless of whether or not you participate in Pre-Orientation, Access Barnard would love to engage with you in the following ways:

- We ask all incoming students to complete the [Tell Us About Yourself Survey](#).
- Engage with us prior to your arrival on campus through the Access Barnard 2023 Summer Transition Series (STS) — please note: for some populations, specific aspects of STS are required and students will be notified directly via email.
- Read up on our [Summer Frequently Asked Questions (FAQ)](#).

PARENTS & FAMILIES: If you would like to opt-in to Access Barnard’s Parent & Family Newsletter, please do so here: [https://forms.gle/M2SpFMoPvgorUct4A](https://forms.gle/M2SpFMoPvgorUct4A)

*If you have any questions, before reaching out, please first refer to our [Summer FAQ](#)!*
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Monday, August 7th</td>
<td>Residence Hall Check-in for HEOP/CSTEP Scholars</td>
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<tr>
<td>Monday, August 21st</td>
<td>Residence Hall Check-in for International F-1 students and First Gen/Low-Income students</td>
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<tr>
<td>Sunday, August 27th</td>
<td>Residence Hall Check-in for First-Year and Transfer Students</td>
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<tr>
<td>Sunday, August 27th - Sunday, September 3rd</td>
<td>New Student Orientation Program</td>
</tr>
<tr>
<td>Tuesday, September 5th</td>
<td>First Day of Fall Classes</td>
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<td>Thursday, October 19th</td>
<td>Midterm Date</td>
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<td>Monday, November 6th - Tuesday, November 7th</td>
<td>Election Day Holiday (no classes)</td>
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<td>Wednesday, November 22nd - Friday, November 24th</td>
<td>Thanksgiving Break (no classes)</td>
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<tr>
<td>Monday, December 11th</td>
<td>Last Day of Fall Classes</td>
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<td>Tuesday, December 12th - Thursday, December 14th</td>
<td>Reading Period</td>
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<tr>
<td>Friday, December 15th - Thursday, December 21st</td>
<td>Fall Semester Final Exams Period (Note: Students may have exams in Columbia classes through Friday, Dec 22)</td>
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<tr>
<td>Friday, December 22nd - Sunday, January 14th</td>
<td>Winter Recess</td>
</tr>
<tr>
<td>Tuesday, January 16th</td>
<td>First Day of Spring Classes</td>
</tr>
<tr>
<td>Monday, March 4th</td>
<td>Midterm Date</td>
</tr>
<tr>
<td>Monday, March 11th - Friday, March 15th</td>
<td>Spring Break (no classes)</td>
</tr>
<tr>
<td>Monday, April 29th</td>
<td>Last Day of Spring Classes</td>
</tr>
<tr>
<td>Tuesday, April 30th - Thursday, May 2nd</td>
<td>Reading Days</td>
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<tr>
<td>Friday, May 3rd - Thursday, May 9th</td>
<td>Spring Semester Final Exams Period</td>
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